



February, 2017

Coach/Manager:

Congratulations on your team's acceptance into the **Manchester City Cup 2017!** *Read through this packet carefully, because it will answer all of your questions.*

The Tournament Committee advises you to immediately do the following:

1. **Assemble your travel documents (if necessary).** If your team is sanctioned by USYSA from outside Region IV ([region map here](#)), you will need to submit travel documents at Mandatory Registration. If your team is part of U.S. Club Soccer, print the roster from the U.S. Club website to present at Mandatory Registration. Participation in the Tournament is conditioned upon proper receipt of the appropriate travel documentation.
2. **Book your travel.** While using the Manchester City Cup Approved Hotel list provided via Maverick Sports Travel on [MCFC 2017 - Hotels](#), and following the Hotel Policy and Procedure included in your tournament acceptance email, you must complete your hotel reservations no later than **May 8, 2017**. If you have questions please email Charlene Concepcion at charlene@mavericksportstravel.com. If you have already completed the process and your hotel plans change at any time, you must re-submit an update to Maverick Sports Travel via their web site.
3. **Update your team roster.** Ensure your player roster in your on-line application on GotSoccer.com is complete and up-to-date, at all times, and final by **Friday May 19, 2017**. Manchester City Cup will print ALL Game cards using this roster prior to team registrations. (Teams can make hand written adjustments at Mandatory Registration).
Regular Tournament: Age groups U-14 through U-18 can roster up to 22 players for teams sanctioned by USYSA and 24 players for teams sanctioned by US Club Soccer, although only 18 will be eligible per game. Age groups U-12 and U-13 can roster up to 18 players. Age groups U-10 and U-11 can roster up to 16 players. Age groups U-8 and U-9 can roster up to 14 players.
USSDA & International Groups: Age groups 2002, 2003, and 2004 can roster up to 26 players, although only 18 players will be eligible per game.
4. **Complete College Scouting Prep.** Age groups: U-15, U-16, U-17, and U-18 need to have their online scouting profiles completed with our college recruitment partner, www.scoutingzone.com. Team managers will receive emails with instructions.

MANDATORY REGISTRATION

ALL TEAMS will register 1 hour prior to their first scheduled game at the EVENT CHECK IN TENT at your venue.

**** FAILURE TO CHECK-IN AT REGISTRATION WILL RESULT IN AUTOMATIC DISQUALIFICATION FROM TOURNAMENT PLAY. ****

**** FAILURE TO SUBMIT ALL OF THE FOLLOWING REQUIREMENTS AT REGISTRATION WILL RESULT IN AUTOMATIC DISQUALIFICATION. ****

Team Certification and Registration

At registration, teams must submit the following documentation depending on the affiliation status of the team (USYSA, USSF, US Club, and Super Y League). All of the players on the team must play with the proper affiliation documentation (USYSA, USSF, US Club, and Super Y League) and **with the same affiliation documentation**. There cannot be a mixture of player cards from different affiliations. The only exception is USSF can mix with USYSA or US Club. All player cards must be valid for the tournament dates.

Failure to submit the required documents will result in the team or individual players being disqualified from participation. Teams may register:

For U14 – U18 age groups

- Up to twenty-two (22) players (USYSA)
- Up to twenty-four (24) players (US Club)

For U12 & U13 age groups

- Up to eighteen (18) players

For U10 & U11 age groups

- Up to sixteen (16) players.

For U8 & U9 age groups

- Up to fourteen (14) players

For USSDA & International Groups

- 2002, 2003, & 2004 up to twenty-six (26) players

Teams Registered with Cal South

1. **Player Cards.** Valid, laminated player cards with a photograph for the 2016/2017 season for each player.
2. **Loan Player Form.** Loan player forms are not required for Cal South players loaned to a Cal South team. To use a loaned player from outside of Cal South, loaned player forms may be

required by the State Association from which the player is being borrowed. Check the relevant state association for requirements.

3. **Medical Release Forms.** Medical release forms signed by a parent or guardian for each team member, unless the player is 18 years old at the time of the tournament registration.
4. **Team Roster/Game Card.** At Mandatory Registration, each team will be given a Team Roster/Game Card form to complete. You will be given an opportunity to manually add additional players at Registration. Once finalized at Mandatory Registration, players not listed on the Team Roster/Game Card will not be allowed to play. Only players with complete appropriate documentation will be allowed to appear on the Team Roster/Game Card. You must completely and correctly state jersey numbers, player names, and ID numbers at Mandatory Registration.

USYSA Teams Registered Outside Cal South

1. **Player Cards.** Official laminated player cards with a photograph for the 2016/2017 season for each player.
2. **Travel Papers.** All USYSA teams traveling from outside Region IV ([region map here](#)) must provide appropriate travel documents approved by their State Association. USYSA Travel Papers consist of an approved Permission to Travel AND an approved roster of all players who will be traveling. Only players listed on the approved Travel Roster will be eligible to participate. Additions or substitutions of players after initial submittal will require an amended Travel Roster, which must be approved by your State Association.
3. **Loan Player Forms.** Teams are responsible for complying with the rules of their State Association regarding borrowing players from other teams. All loaned players must be listed on a Travel Roster approved by your State Association. Laminated player cards with a photograph for the 2016/2017 season are required for loaned players along with a medical release. Teams that are borrowing players who are registered with other State Associations will have to obtain Travel Papers for those players from the borrowed player's State Association. A Cal South player borrowed by a team from outside Cal South does not have to obtain a loaned player form.
4. **Medical Release Forms.** Medical release forms signed by the parent or guardian for each team member.
5. **Team Roster/Game Card.** At Mandatory Registration, each team will be given a Team Roster/Game Card form to complete. You will be given an opportunity to manually add additional players at Registration. Once finalized at Mandatory Registration, players not listed on the Team Roster/Game Card will not be allowed to play. Only players with complete appropriate documentation will be allowed to appear on the Team Roster/Game Card. You must completely and correctly state jersey numbers, player names, and ID numbers at Mandatory Registration.

United States Teams Registered Other than USYSA

1. **Player Cards.** Official and valid laminated player cards with a photograph for each player.
2. **Travel Papers.** The appropriate travel documentation from the association to which your team is affiliated (e.g. USSF, AYSO, Super Y League, and US Club Soccer). For Super Y League or US Club Soccer, it is the approved roster printed from the US Club Soccer player registration system.
3. **Medical Release Forms.** Medical release forms signed by the parent or guardian for each team members.

4. **Team Roster/Game Card.** At Mandatory Registration, each team will be given a Team Roster/Game Card form to complete. You will be given an opportunity to manually add additional players at Registration. Once finalized at Mandatory Registration, players not listed on the Team Roster/Game Card will not be allowed to play. Only players with complete appropriate documentation will be allowed to appear on the Team Roster/Game Card. You must completely and correctly state jersey numbers, player names, and ID numbers at Mandatory Registration.

Teams Registered Outside the United States

1. **Player Cards.** Official player cards with a photograph for the current season for each player if provided in your country. If no player cards are provided, you must notify us in advance and we will make player cards from a roster you provide.
2. **Travel Papers.** Teams from outside the United States must provide permission to travel from your country's soccer governing body. Passports or other travel documentation provided by your country may also be checked.
3. **Medical Release Forms.** Medical release forms signed by the parent or guardian for each team member.
4. **Team Roster/Game Card.** At Mandatory Registration, each team will be given a Team Roster/Game Card form to complete. You will be given an opportunity to manually add additional players at Registration. Once finalized at Mandatory Registration, players not listed on the Team Roster/Game Card will not be allowed to play. Only players with complete appropriate documentation will be allowed to appear on the Team Roster/Game Card. You must completely and correctly state jersey numbers, player names, and ID numbers at Mandatory Registration.

Teams Registered USSDA

1. **Player Cards.** A printed roster with clear photographs of each player provided by US Soccer.
2. **Medical Release Forms.** Medical release forms signed by the parent or guardian for each team member.
3. **Team Roster/Game Card.** At Mandatory Registration, each team will be given a Team Roster/Game Card form to complete. You will be given an opportunity to manually add additional players at Registration. Once finalized at Mandatory Registration, players not listed on the Team Roster/Game Card will not be allowed to play. Only players with complete appropriate documentation will be allowed to appear on the Team Roster/Game Card. You must completely and correctly state jersey numbers, player names, and ID numbers at Mandatory Registration

Facility/Tournament Rules and Information

FIELD ASSIGNMENTS & SCHEDULES. Schedules released in advance of the tournament are subject to change. Reconfirm your schedule. Pay particular attention to field assignments for each of the three days. As of now (Tentative) Boys U-14 to U-18 and Girls U-15 to U-18 will play their Saturday and Sunday games at Surf Cup Sports Park (Del Mar). Boys U-8 to U13 age groups and Girls U-8 to U14 will play their Saturday and Sunday games at SoCal Sports Complex (Oceanside). All Monday games for Boys and Girls all ages will be played at SoCal Sports Complex (Oceanside). The USSDA/Int'l 2002, 2003, & 2004 will play all games Thursday, Friday, Sunday and Monday at the SoCal Sports Complex (Oceanside). Due to field conditions, rains, etc., field assignments may change before and/or during the tournament. You will be advised by email if any field changes occur during the tournament.

PARKING. Parking is limited. **Please car pool if possible.**

- Parking fees have been set at \$10 per day per location. SoCal Sports Complex offers a three-day pass available for a reduced daily fee that can be purchased on the first day of each weekend. Higher fees will be charged for oversized vehicles (e.g. campers, motor homes). **No over-night stay is allowed at the Surf Cup Sports Park and SoCal Sports Complex.**
- Please display the parking pass on the driver's side dash.
- **Advise All Team Players and Parents of the Fee and to Respect the Traffic Attendant's Directions.**

SURF CUP SPORTS PARK RULES

1. **No participants or spectators are allowed into the parking lot prior to 6:30 am.**
2. **No dogs are allowed at the Sports Park! Please leave your dogs at home! If you bring one, you will be directed to immediately take it away from the fields.**
3. **Drive cars only in designated areas. Follow all signs and Parking Attendants. No overnight parking. Cars left overnight are subjected to being towed at owner's expense**
4. **No artificial noise makers are allowed during the tournament.**
5. **Do not go near any horses or stables.**

SOCAL SPORTS COMPLEX RULES

1. **No participants or spectators are allowed into the parking lot prior to 6:30 am.**
2. **No dogs are allowed at the Sports Complex! Please leave your dogs at home! If you bring one, you will be directed to immediately take it away from the fields.**
3. **Stay off the slopes and fences.**
4. **Drive cars only in designated areas. Follow all signs and Parking Attendants.**
5. **No overnight parking. Cars left overnight are subjected to being towed at owner's expense**
6. **No artificial noisemakers are allowed during the tournament.**

**** FAILURE TO ADHERE TO SPORTS PARK AND SPORTS COMPLEX RULES WILL RESULT IN THE TEAM'S IMMEDIATE DISQUALIFICATION FROM THE TOURNAMENT. ****

TRAVEL ROUTE. As a result of the anticipated traffic congestion, the Committee recommends you allow additional travel time to the fields.

Surf Cup Sports Park: Take the Via del la Valle exit off I-5 in Del Mar. Go east approximately one mile and follow the specific directions provided here: <http://www.surfcup.com/surf-cup/>

SoCal Sports Complex: Take Oceanside Blvd exit EAST from I-5 in Oceanside. Left on Rancho Del Oro Dr., Left into the Complex.

DISABILITY PARKING. Disability parking is provided to those vehicles displaying proper Disability Parking Designation. For disability parking enter the main parking lot. Once inside the main entrance follow the directions of the attendants.

FIELD MARSHAL. One of Surf Cup's Lead Field Marshals will contact you by phone or e-mail approximately two weeks prior to the tournament. This person can help you with questions that you may have prior to Mandatory Registration. If you have questions before this time please contact Theresa Davis, theresa@surfcup.com **Do not call the Tournament Director unless you are unable to contact the Field Marshal.**

TEAM PRACTICES. The **SPORTS PARK AND SPORTS COMPLEX WILL BE CLOSED TO ALL PRACTICES PRIOR TO THE TOURNAMENT.** Please ask your hotel concierge about availability of practice fields close to your hotel.

ADDITIONAL DOCUMENTS. Also available at mancitycup.com are:

- Tournament Rules (available now)
- Area map and directions to Surf Cup Sports Park and SoCal Sports Complex (available now), Field Layouts (available May 17, 2017)
- A roster of teams for your division and a schedule with field assignments (available May 17, 2017)

The Tournament Committee wishes you and your players good luck in the tournament.

Very truly yours,
SURF CUP SPORTS

Michelle Romero

Michelle Romero
Tournament Director